



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
June 6, 2016*

**Call to Order:** A regular meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal, Pleasant Valley, Clay County, Missouri, by Mayor David Slater, on Monday, June 6, 2016 at 7:30 p.m. The City Clerk provided copies of the proposed ordinances and resolutions, for the public, prior to the meeting.

**Roll Call:** Present were: Mayor David Slater, Alderman John Higgins, Alderwoman Linda Jacoby, Alderwoman Mary Langner, Alderman James Menaugh, Alderwoman Ruth Mesimer, Alderman Rick Scarborough and Alderman James Smith. Alderman Jesse Jordan was not present.

Staff present: City Engineer Ron Cowger, Police Chief Gordon Abraham, Public Works Director Chris Cronk, Fire Chief Robert Stinson, Human Resource Manager Steve Smith and City Clerk Georgia Fox.

**Consent Agenda:** Alderwoman Jacoby moved to remove the minutes from the consent agenda, since they were not ready at meeting time, and approve the consent agenda as amended. Alderman Higgins seconded the motion. During discussion, Alderwoman Mesimer asked that the descriptions for reimbursements listed on the consent agenda not include the word "reimbursement", only the materials purchased. Alderwoman Mesimer believes it can be assumed that it is for a reimbursement so it does not have to be stated in the description. Mrs. Fox said she would ask the Assistant Clerk to refrain from including the term reimbursement in the description of the expense. Alderwoman Mesimer also asked the City Clerk why the amount paid by employees for insurance is not included in the consent agenda totals. The City Clerk responded that the City withholds the money from the employee's checks to pay to the insurance company. It is not the City's money nor is it the City's expense. Therefore it is not reported as an expense on the consent agenda, nor does it require approval of the Board since it is not the City's money. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**City Attorney, Engineer, Architect, and other professional services:** City Engineer Ron Cowger was present to discuss the 2015 Street project. He provided the board with the bid tabulation and written recommendation. He recommended that Tandem Paving be awarded the contract in the amount of \$122,197. As in the past, he requested approval for a \$10,000 force account and \$3,000 for material testing. Alderman Scarborough made a motion to award Tandem Paving the contract and authorize a \$10,000 force account and \$3,000 material testing budget that Public Works Director Chris Cronk and the City Engineer will administer jointly. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. It should also be mentioned that the contractor would like to start the job immediately. Contracts, licensing and permits will be completed tomorrow with work starting immediately afterwards.

**Public Comments:** No one from the public had any comments to make.

**Mayor's Comments:** Mayor Slater asked the Board to start considering possible candidates to nominate for the MML 2016 Civic Leadership Award. Nominations are due by June 24<sup>th</sup>.

The Mayor also reminded the Board to contact the Governor's office regarding opposition to SB 572.

Mayor Slater reported that Alderwoman Mesimer, City Clerk Georgia Fox and he met with One80 Development to discuss the progress made on the joint development project. While there were no specifics to report, One80 reported that there is interest among some retailers and they were encouraged by this. They will continue to reach out to various retailers and report back when they have more definitive information.

**Aldermen Comments:** Alderwoman Mesimer brought up the discussion from the May 16<sup>th</sup> meeting regarding fire department representation at meetings. Alderwoman Mesimer disagrees with the conclusion of the Board that a captain should be present in the absence of other higher ranking officers since a captain would not have been able to answer the question the Mayor asked about the Chief's report. Chief Stinson asked for permission to discuss the matter. He explained that as part time staff working other full time jobs they will not always be able to be at every meeting. Chief Stinson said he will do his best to make sure someone is at the meeting. No one on the City Council had further comments to make on this matter.

Alderwoman Langner requested that the Police Department put warning stickers on cars parked in front of community mailboxes now that the ordinance prohibiting it has been passed. She would also like for a reminder to be included in the Civic Organization Flyer. Chief Abraham said he was not aware of the status of the warnings being issued but he would find out and report back at the next meeting. If it has not started yet he will make sure that it is implemented as soon as possible.

#### **Advisory Committees / Department Reports:**

**City Clerk:** City Clerk Georgia Fox provided the Board with the bi-monthly new fire station status report. Alderman Scarborough asked if the completion date was still schedule for around July 1<sup>st</sup>. Mrs. Fox said that in the construction meeting held on May 25<sup>th</sup> the contractor still anticipated being done by then.

Mrs. Fox reported that a TIF Commission meeting date is tentatively scheduled for June 15<sup>th</sup>. The reason it is considered "tentative" is she is still trying to obtain contact information for the various taxing jurisdictions. She will keep the Board informed as to the finalization of plans.

Mrs. Fox asked the Board if they preferred the new balance sheet she put in their packet over the USTI balance sheet. The consensus of the Board was that they would prefer the new balance sheet.

The City Clerk provided the Board with a letter from the Missouri Department of Revenue stating \$16,031.70 will be refunded to Pleasant Valley as a result of an audit of 2014 DMV sales tax records the City Clerk completed. Mrs. Fox said she also has the report for 2015 but has not completed it yet. She anticipates she will have it completed by July. There was some discussion about the difficulty in obtaining these records from DOR. It can take several months of submitting multiple forms in order to obtain a single year's report. Alderman Scarborough suggested the Clerk contact Lynn Bexten at DOR to see if the process of obtaining the reports could be hastened.

**Public Works Department:** Public Works Director Chris Cronk had nothing further to discuss. Alderman Scarborough asked Director Cronk when the stop signs would be installed. Director Cronk said he will call in the line locates to Missouri One Call tomorrow. Once they are marked the signs will be installed.

Alderwoman Mesimer asked Director Cronk about the status on the property at 6813 Sobbie. Director Cronk said the next step is to continue to go through some of the house debris to make sure that everything that needs to be removed is. Then they will grade the north side and bring dirt in to make sure the gas line is buried at an adequate depth. Once the materials near the foundation are

sorted, they will fill in the foundation with dirt and plant grass. They recently mowed the property, also. The Director also said that a fence may need to be installed to prevent illegal dumping.

Alderswoman Langner asked some questions about 8813 North Road. It appeared someone had removed a panel on the east side but the Director reported that it was later replaced.

**Fire Department:** Fire Chief Robert Stinson reported that he will not be able to attend the Finance Committee meeting tomorrow night because he is scheduled to work at his other job. He asked if anyone had any questions that he could answer. Mayor Slater asked the Chief if they had applied for a grant for a new fire truck. Chief Stinson responded that they had applied four times, one of which is currently being considered. The Assistance to Firefighters Grant application was submitted 1/16/16 and was for roughly \$450,000. Chief Stinson also said the grant can be used as reimbursement if the City proceeds in purchasing a truck this year. Alderman Scarborough asked where they are in the process. Chief Stinson stated they are currently in round 4 of grant awards. There are 15-20 rounds.

**Police Department:** Police Chief Gordon Abraham reported that Commenco, Motorola and Tusa Consulting will be here tomorrow testing the new dispatch console. They completed training the dispatchers last week. The system is ready to go live. The changeover will take about two hours. During that time handheld radios will be used for dispatching.

Chief Abraham also said that Officer Buchanan, the codes enforcement officer, has been very busy handling codes complaints. He is following up on all complaints received and taking enforcement action whenever possible. Alderswoman Mesimer asked about 7810 High Drive. She said she thinks the house is abandoned. She suspects that the sheds and house are full of junk. Mrs. Fox asked Alderman Mesimer if that was the house that Officer Buchanan gave her a report on just before the meeting. Alderswoman Mesimer said it was but Officer Buchanan's report said "Even though the house looks abandoned, there is no junk, trash or debris to be seen and the grass has been mowed. No further action was taken." Alderswoman Mesimer is concerned that there may be a health issue, like mice and rats, if the buildings are full of junk and debris. Director Cronk reported the house has been cleaned out. He did not know about the sheds.

**Municipal Court:** Court Clerk Kathy Bolek was not present for the meeting due to the annual MACA conference.

**Personnel Committee:** Alderswoman Jacoby, Personnel Chair, moved to accept the resignation of Jonathan Myrick, Volunteer Fire Fighter, effective 6/1/16. Alderswoman Langner seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Alderswoman Jacoby made a motion to approve an annual rate adjustment for Kolby Hedges, Fire Fighter / EMT, to step 3, \$11.14 per hour, effective 6/5/16. Alderman Higgins seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Finance Committee:** Alderman Higgins, Finance Chairman, had nothing to report at this time.

**Old Business:** No old business was discussed.

**New Business:** No new business was discussed.

**Consideration of Ordinances, Contracts and Resolutions:**

**Council Bill 3215**, an Ordinance approving an agreement with Time Warner for cable and internet service for City Hall, was read by title only. Alderwoman Mesimer moved to approve the bill and place the bill on second reading. Alderwoman Jacoby seconded the motion. During discussion, Alderman Scarborough asked Mrs. Fox how this changes the current services. Mrs. Fox reported that it reduces the monthly bill by \$40 per month by discontinuing some of the cable services and increasing some of the internet services (*the current internet speed the city has is no longer available*). The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Council Bill 3215**, an Ordinance approving an agreement with Time Warner for cable and internet service for City Hall, was read by title only. Alderwoman Mesimer moved to approve the bill as Ordinance 3214. Alderwoman Jacoby seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Council Bill 3216**, an Ordinance approving the contract with Tandem Paving for the 2015 Street Project, was read by title only. Alderwoman Mesimer moved to approve the bill and place the bill on second reading. Alderwoman Jacoby seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

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**Council Bill 3217**, an Ordinance approving an agreement with Collector’s Solutions Inc. to collect online payments of court fines, was read by title only. Alderwoman Mesimer made a motion to approve the bill and place it on second reading. Alderwoman Jacoby seconded the motion. During discussion, Alderman Scarborough expressed some concerns with the language in the contract. The City Clerk said that the City Attorney reviewed it and expressed no concerns. Alderman Scarborough said he was still not comfortable with some of the verbiage despite the City Attorney’s review. The City Clerk said that the legislation was not an urgent matter and suggested that the matter be tabled until Alderman Scarborough’s specific concerns could be addressed. Alderman Smith made a motion to table the council bill pending further legal review. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – nay, Scarborough – aye, Smith – aye. The matter will be reviewed and brought back at the next meeting.

**Adjournment:** There being no further business, Alderman Higgins moved to adjourn. Alderwoman Jacoby seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Jordan – absent, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye. The motion was adopted and the meeting was adjourned. 8:40pm.

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Mayor David Slater

ATTEST:

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Georgia Fox, City Clerk