



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
November 7, 2016*

**Call to Order:** A regular meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal, Pleasant Valley, Clay County, Missouri, by Board President James Smith, on Monday November 7, 2016 at 7:30 p.m. The City Clerk provided copies of the proposed ordinances prior to the meeting for the public.

**Roll Call:** Present were: Alderman John Higgins, Alderwoman Linda Jacoby, Alderwoman Mary Langner, Alderman Jim Menaugh, Alderwoman Ruth Mesimer, Alderman Rick Scarborough and Alderman James Smith. Mayor David Slater was not present. There is one position in Ward 3 that is vacant.

Staff present: Police Chief Gordon Abraham, Assistant Fire Chief Alan Heyne, Assistant EMS Chief Travis Wessel, Public Works Director Chris Cronk, Interim Court Administrator Sarah Everhart, Human Resource Manager Steve Smith and City Clerk Georgia Fox.

**Consent Agenda:** Alderwoman Jacoby moved to approve the consent agenda. Alderman Menaugh seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

**City Attorney, Engineer, Architect, and other professional services:** City Attorney Jerry Brant was available to answer any questions that might arise during the meeting and to discuss a legal issue later during closed session.

Lyle Prior, Municipal Development and Funding, was present to answer any questions the Board may have regarding the new fire station construction. While representatives from Fleshman Construction were at the new fire station viewing, at 6:30pm today, but none attended the City Council meeting.

**Public Comments:** City Clerk Georgia Fox read Mr. Lyn Heflin's letters to the Board at the request of Mayor Slater. Mr. Heflin, Pleasant Valley Rd, is requesting reimbursement from the City for sewer repairs. After some discussion of the sewer line problems Mr. Heflin has experienced, and review of City Code, the Board directed the City Clerk to send Mr. Heflin a letter explaining that the City is not responsible for sewer repairs on private property that are unrelated to the City's main line. In addition, the City is not responsible with damage caused by utility contractors. Mr. Heflin should take the matter up with the utility company directly.

Sheila Krull, Kaill Rd, was not present to speak with the Board.

**Mayor's Comments:** Mayor Slater was not present.

**Aldermen Comments:** Alderman Smith asked the Fire Department if they were going to hire a moving company to move from the old fire station to the new fire station. Chief Heyne replied that they will not. They will use staff to accomplish this task. Alderman Scarborough asked if this would require overtime. Chief Heyne said it would not. Alderman Scarborough asked if they have scheduled the move. Chief Heyne said they do not have exact dates but anticipates that they should be in (operational) within 2-3 weeks.

### **Advisory Committees / Department Reports:**

**City Clerk:** City Clerk Georgia Fox reported that additional work will be required of the auditor due to the finances related to the construction of the new fire station. The auditor reports that the additional work will require more time and an additional \$1,000. He now anticipates the audit will be completed by January, with him meeting with the Board the beginning of February. Alderwoman Mesimer moved to approve the additional \$1,000 for the audit. This amount is in addition to the annual budgeted amount for line item 10-10-6000. Alderman Higgins seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed. The City Clerk said she will check with the State Auditor’s office to make sure there are no penalties due to the delay in reporting.

The City Clerk also provided the Board with information related to parliamentary procedures, which was requested at the last meeting. There was no further discussion on this topic.

**Public Works Department:** Public Works Director Chris Cronk provided the Board with a map of 8213 Pleasant Valley Road (owned by the City) showing that with setback requirements for commercial use there is not enough room to put a business on this lot. Widening the intersection of Sobbie Rd and Pleasant Valley Rd was also discussed. This was a follow up conversation to an inquiry discussed at the October 17<sup>th</sup> meeting.

Alderman Scarborough asked Director Cronk if the fence on the north side of 6813 Sobbie Rd was part of the property. Director Cronk said he did not think so since all the fences down that row are different material and do not match which would lead to the belief that the fences were installed by the individual property owners on Laverne. There does not appear to be a record of who installed the fence(s). Alderman Higgins said that if it were the City’s property he would be in favor of removing it rather than repairing or replacing it. It was generally agreed that it was not the City’s property and that the various property owners were free to repair or replace it as they wished.

**Fire Department:** Fire Chief Robert Stinson was not present. Assistant Chief Alan Heyne and Travis Wessel were available to answer questions from the Board. No one had any questions for the Fire Department at this time.

**Police Department:** Police Chief Gordon Abraham reported that the insurance company agreed to pay the City \$15,675 for the wrecked police car, less the \$500 deductible. The vehicle was a total loss. They have also agreed to pay the total cost of the replacement of all the equipment in the car plus the cost of installation.

Chief Abraham reported that he had received notification of partial funding from the LLEBG program. Ten thousand was requested in the grant application. The partial funding amount is \$4,894.80. This grant is intended to purchase equipment for the next police car.

Chief Abraham reported that a meeting between the City of Pleasant Valley and Claycomo is schedule for November 10<sup>th</sup> at 11am. (*this meeting was later rescheduled to November 14<sup>th</sup> at 11am*) The topic of discussion will be the possibility of Pleasant Valley providing dispatching service to Claycomo. He said the Fire Chief and Police Chief from Claycomo will be there. He suggested that an Alderman from our Board attend the meeting. Three Aldermen, Jacoby, Menaugh and Smith said they would attend the meeting. The City Clerk said that if more Aldermen decide to attend she will need to know in order to get a public notice posted.

Chief Abraham requested approval of V-Academy online training for officers. The cost is \$80 per officer per year. Total cost is \$1,040. Alderman Scarborough moved to approve the training and expense. Alderwoman Jacoby seconded the motion. The vote was as follows: Higgins – aye, Jacoby –

aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Chief Abraham requested approval to attend the annual Missouri Police Chief's Year End Conference December 6-9 in Jefferson City. Chief Abraham and Captain McGinley will attend. The total cost is \$1,028. Alderman Scarborough moved to approve the training. Alderwoman Jacoby seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Chief Abraham requested 2 monitors for dispatch to monitor the security cameras recently installed. Total cost of the monitors is \$1,200. Alderwoman Mesimer moved to approve the expense. Alderman Scarborough seconded the motion. The vote was as follows: Higgins – nay, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

**Municipal Court:** Interim Court Administrator Sarah Everhart had nothing to report at this time.

**Personnel Committee:** Alderwoman Jacoby, Personnel Chair, moved to accept the resignation of Eric Miles, Fire Captain / Medic, effective 10/31/16. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Michelle Green, Communications Officer, to step 3, \$13.53 per hour, effective 11/20/16. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Jacob Baldwin, Master Police Officer, to step 6, \$17.10 per hour, effective 11/20/16. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

**Closed Session:** Alderwoman Jacoby moved to enter into closed session, authorized by 610.021, subsections 1 (legal), 3 (personnel) and 12 (contracts), RSMo.;

*610.021. Except to the extent disclosure is otherwise required by law, a public governmental body is authorized to close meetings, records and votes, to the extent they relate to the following:*

*(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

*(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees;*

*(12) Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected;*

Alderman Scarborough seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed. 8:22pm.

During closed session, no motions were made nor votes taken.

**Return to open session:** Alderwoman Jacoby moved to return to open session. Alderman Higgins seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed. 8:51pm

**Finance Committee:** Alderman Higgins, Finance Chairman, had nothing to discuss at this time.

**Old Business:** No old business was discussed.

**New Business:** No new business was discussed.

**Consideration of Ordinances, Contracts and Resolutions:**

**Council Bill 3239**, “An Ordinance approving the form of and the execution of the acceptance certificate and completion certificate for the completion of the City's new fire station”, was read by title only by the City Clerk. Alderwoman Jacoby moved to approve the bill and place it on second reading. Alderman Menaugh seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

**Council Bill 3239**, “An Ordinance approving the form of and the execution of the acceptance certificate and completion certificate for the completion of the City's new fire station”, was read by title only by the City Clerk. Alderwoman Jacoby moved to approve the bill as Ordinance 3238. Alderman Higgins seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

**Adjournment:** There being no further business, Alderman Higgins moved to adjourn. Alderman Scarborough seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed. 9:05pm.

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Board President James Smith

ATTEST:

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Georgia Fox, City Clerk