



*City of Pleasant Valley Missouri
Meeting of the Board of Aldermen
November 21, 2016*

Call to Order: A regular meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal, Pleasant Valley, Clay County, Missouri, by Mayor David Slater, on Monday November 21, 2016 at 7:30 p.m.

Roll Call: Present were: Mayor David Slater, Alderman John Higgins, Alderwoman Linda Jacoby, Alderwoman Mary Langner, Alderman Jim Menaugh, Alderwoman Ruth Mesimer, Alderman Rick Scarborough and Alderman James Smith. There is one position in Ward 3 that is vacant.

Staff present: Police Chief Gordon Abraham, Fire Chief Robert Stinson, Public Works Director Chris Cronk, Interim Court Administrator Sarah Everhart, Human Resource Manager Steve Smith and City Clerk Georgia Fox.

Consent Agenda: Alderwoman Jacoby moved to approve the consent agenda. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

City Attorney, Engineer, Architect, and other professional services: No professionals were scheduled for the meeting.

Public Comments: No one from the public wished to address the Board.

Mayor's Comments: Mayor Slater had no comments to make at this time.

Aldermen Comments: Alderwoman Langner recommended that the City send a letter of support to the City of Gladstone regarding a recent event where a police officer was injured in a shooting. Mayor Slater said he would be happy to draft a letter on behalf of the City Council and send it to Gladstone. The Board fully supported this suggestion.

Advisory Committees / Department Reports:

City Clerk: City Clerk Georgia Fox reported that the candidate filing dates for the April 4, 2017 general election are scheduled to begin December 13, 2016 at 8am and end January 17, 2017 at 5pm. The open positions are Mayor, City Collector, and one Alderman from each of the 4 wards.

Mrs. Fox provided the Board with the completed sewer rate study from Carl Brown, a water and sewer rate consultant. The Board will review the 46 page report and discuss it at the next regularly scheduled meeting. On a related note, Mrs. Fox reported that a public hearing will have to be held before sewer rates can be adjusted. Section 250.233 RSMo. requires the public body to hold a public hearing and give 30 days' notice of said hearing. The Board agreed on January 3rd at 7pm as the date to hold the public hearing. The City Clerk will post and publish the notice.

The City Clerk reported that the remaining balance in the fire station construction account was applied to the lease account as follows: Interest \$19,026.70, Principal \$21,376.67 for a Total of \$40,403.37. This is in accordance with the terms of the lease agreement.

Mrs. Fox reported that the laptops in the police cars and the laptop for the ambulance need to be replaced, in accordance with the computer replacement schedule. The laptops in the police cars were purchased used from a military surplus store more than 5 years ago and are not designed to be mounted or used in vehicles. Mrs. Fox said city staff was able to locate used laptops from the State of Missouri surplus program for \$400/each. They are from the Highway Patrol vehicles. New Toughbooks and Getac Notebooks were \$3,000-4,000/each (and available through an existing government purchasing agreement). The City Clerk asked for Board approval of \$2,000 for 5 laptops from the Missouri surplus program. This is a budgeted expense, within the Capital Purchasing funds. Alderman Higgins asked what the balance in the Capital Purchasing computer replacement line item. Mrs. Fox said it is \$11,400. Alderwoman Mesimer moved to approve the \$2,000 expenditure. Alderman Higgins seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Public Works Department: Public Works Director Chris Cronk reported that the storm water project near 6808 North Brookside has been completed. Also the extension of the storm tube on Michael Lane has been completed. The storm water projects on River Road and South Brookside will begin next Monday. River Road will be closed first. Once River Road is reopened South Brookside will be closed. This is being done in phases so that two roads are not closed at the same time. Each road will be closed for about a week. Director Cronk has notified the schools of the road closures.

Director Cronk reported that MoDOT will be shifting the traffic flow configuration, again, on Wednesday, at the Liberty Parkway/Pleasant Valley Road. Traffic will be shifted from the north side of the street to the south side of the street. This change will also temporarily prevent access to Stewart Road from Liberty Parkway. The change is anticipated to last for 2-3 weeks.

On November 2nd the City experienced a significant and damaging hail storm. Director Cronk said that currently there are 48 building permits issued to repair roofs. This has caused a significant increase in inspections required over the last few weeks, which has included inspections on weekends.

Alderwoman Mesimer asked Director Cronk why a street cut was made on North Elm Street. Director Cronk said it was the result of an emergency natural gas line repair. Director Cronk said he will contact Missouri Gas Energy to make sure the street is repaired to code.

Alderwoman Langner asked Director Cronk about the culvert at the intersection of Sobbie Road and Pleasant Valley Road on the northeast and northwest sides. Director Cronk said that City Engineer Ron Cowger is working on a rough estimate for the cost to repair/upgrade the culvert at that intersection. When the information is available Director Cronk will provide it to the Board.

Alderman Higgins asked Director Cronk for the status of the crosswalk on Sobbie Road in front of the school. Director Cronk said he has the materials but has been fighting availability and weather. The material needs to be applied when it is warm. Since this is part of the Church Road detour, it is difficult to schedule a time when it is warm and when traffic is not heavy.

Alderman Higgins asked Director Cronk for the status of the North Road house that is in disrepair. Director Cronk said he needs to meet with Mayor Slater to get the process started. They plan to meet this week.

Alderman Higgins asked Director Cronk if, during the course of other work through the day, he stops to inquire if a contractor has the proper license and permit. Director Cronk said that rarely does a day go by that he does not find a contractor working on a property that has not obtained a license and/or permit. So, yes, frequently contractors are found to not have obtained the proper license and permit and are asked to do so. All building permits are required to be posted on the

property so they can be seen easily from the street. If he is driving by and does not see a posted permit he will stop and ask the contractor (or property owner) about it.

Alderman Higgins asked Director Cronk what the status was on changing the name on the new fire station. Director Cronk said that he received the letters on Friday and it is on the list of projects to be completed.

Fire Department: Fire Chief Robert Stinson presented his monthly report to the Board.

Chief Stinson reported that the AFG application for funding for the pumper in the amount of \$450,000 has been submitted. He also provided some statistics to the Board regarding grant funding in the category of pumpers. Chief Stinson also reported that a second grant application was also submitted for equipment.

Alderman Higgins asked Chief Stinson if he had a move in date for the new fire station. Chief Stinson said he did not. He is still waiting for Freshman Construction to remove the contractor locks so that he knows the building is secure and that only city staff has access to it. After some discussion, Mayor Slater said he would contact Freshman Construction to try and get the matter resolved.

Chief Stinson reported that Santa on the Fire Truck will be on Saturday December 3rd at 9am. He said volunteers will be at the station Tuesday night, November 29th to stuff bags of candy in preparation for the event. Everyone is encouraged to come and help.

Police Department: Police Chief Gordon Abraham presented his monthly report to the Board.

Chief Abraham reported that the City will receive \$4,894.80 from the Local Law Enforcement Grant for equipment for next year's new police car.

Chief Abraham reported that all the security cameras at city hall, public works and the fire station have been installed, along with the monitors in dispatch.

Chief Abraham reported that they are still negotiating the dispatching contract with Claycomo. Once they have agreed on the details he will present the contract to the Board for their consideration.

Municipal Court: Interim Court Administrator Sarah Everhart presented her monthly report to the Board.

Personnel Committee: Alderwoman Jacoby, Personnel Chair, moved to accept the resignation of Larry Fish, Police Detective, effective 12/1/16. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Alderwoman Jacoby moved to accept the resignation of Ira Fogg Jr., Police Officer, effective 12/6/16. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Steve Smith, Human Resource and Risk Manager, to step 7, \$25.40 per hour, effective 11/20/16. Alderwoman Mesimer seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed.

Finance Committee: Alderman Higgins, Finance Chairman, had nothing to discuss at this time.

Old Business: No old business was discussed.

New Business: No new business was discussed.

Consideration of Ordinances, Contracts and Resolutions:

No ordinances were scheduled for consideration.

Adjournment: There being no further business, Alderman Higgins moved to adjourn. Alderman Scarborough seconded the motion. The vote was as follows: Higgins – aye, Jacoby – aye, Langner – aye, Menaugh – aye, Mesimer – aye, Scarborough – aye, Smith – aye, vacant – n/a. Motion passed. 8:25pm.

Mayor David Slater

ATTEST:

Georgia Fox, City Clerk