



*City of Pleasant Valley Missouri
Meeting of the Board of Aldermen
November 20, 2017*

Call to Order: A regular meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal, Pleasant Valley, Clay County, Missouri, by Mayor David Slater, on Monday, November 20, 2017 at 7:35 p.m. The City Clerk prepared extra copies of the council bills and made them available to the public prior to the meeting.

Roll Call: Present were: Mayor David Slater, Alderman Anthony Crawford, Alderwoman Linda Jacoby, Alderman Loren Jones, Alderwoman Ruth Mesimer, Alderman Rick Scarborough and Alderman James Smith. Absent were Alderman Jim Menaugh and Alderwoman Mary Langner. Staff present: Fire Chief Robert Stinson, Public Works Director Chris Cronk, Human Resource Manager Steve Smith, Police Chief Gordon Abraham, Court Administrator Sarah Everhart and City Clerk Georgia Fox.

Consent Agenda: Alderwoman Jacoby moved to approve the consent agenda. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

City Attorney, Engineer, and other Professional Services: No professional service providers, such as attorneys, were scheduled to attend.

Public Comments: Elizabeth Angelo addressed the Board to propose some uses for the future Sobbie Road Park and to offer assistance from her Boy Scout Troop. Mayor Slater thanked her for the offer and told her that she should take the proposal to the Park Board for their review. The next Park Board meeting is February 5, 2018 at 6:30pm. The City Clerk will send her the Park Board meeting notice.

John Cindrach was present to introduce himself as a new business owner in town and to make some suggestions regarding the pawn shop regulations. Mr. Cindrach would like to see the ordinance require background checks for all employees. Mayor Slater thanked Mr. Cindrach for attending the meeting and explained that the draft of the ordinance was, as stamped, just a draft and that Chief Abraham would contact Mr. Cindrach for his input when developing the final regulations.

Mayor's Comments: Mayor Slater did not have anything to report at this time.

Aldermen Comments: No aldermen wished to comment.

Advisory Committees / Department Reports:

City Clerk: City Clerk Georgia Fox provided the Board with the proposal from Valbridge for appraisals of city owned property, as they requested at the last meeting. The proposal was for \$1,900 for 6813 Sobbie Rd and \$3,000 for 6801 Sobbie Rd. Alderman Crawford moved to approve the proposal for \$4,900 from Valbridge. Alderman Jones seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – nay, Smith – nay. Motion passed.



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The City Clerk provided the Board with information regarding the April 2018 election. There was no further discussion of this topic.

The City Clerk reported that she had reviewed the draft audit and requested two corrections in the narrative regarding procedures. The auditor will be here December 4th to present his findings to the Board.

Public Works Department: Public Works Director Chris Cronk reported that the house at 6713 S Elm had passed its final inspection for repairs that were the result of a fire a year ago. The City will refund the 25% insurance proceeds to Mr. Boschert (*approved on the consent agenda*).

Director Cronk reported that a donation of dirt was made to the City to be used to grade the Fisher lot (*6813 Sobbie Rd*). He will be working on this later this week.

Fire Department: Chief Stinson presented the monthly report. Alderman Scarborough asked Chief Stinson what the “special” category stood for on the fire report. Chief Stinson said that it is for any events that do not fit in the other categories. There was one event listed but he did not have details on what it was. Chief Stinson said he would look it up and report back.

Chief Stinson reported that through his associations he was given the idea of “First File” which is a blue plastic file folder with a magnet that can be kept on the refrigerator with your medical information inside. If a first responder comes to your house and you or your family cannot give them medical details such as prescriptions, allergies, etc., the responder can obtain this information from the file kept on the refrigerator. Precision Collision and Zip Zap Termite and Pest Control sponsored the program to allow for 600 of the medical folders to be made for Pleasant Valley. Chief Stinson will attend the civic organization meeting to talk to them about dispensing the folders to people in Pleasant Valley. The City Clerk suggested that Chief Stinson also bring some of the folders to City Hall so that people can pick them up there. Chief Stinson said he would do so.

Police Department: Police Chief Gordon Abraham reviewed the monthly report with the Board.

Chief Abraham reported that the LLEBG application for 2017 was partially funded. The grant application for police car equipment was for \$9,664.80. The City was awarded \$5,045. This will cover the cost of the in-car video and installation.

Chief Abraham also said he continues to work with the insurance company regarding the settlement on the police car. The insurance company has now offered around \$16,000 for the car (*originally offered around \$14,000*) but an agreement has not been reached. The Chief believes the value of the car to be closer to \$20,000. He will continue to negotiate with them and report back to the Board.

Chief Abraham said that the Police Department will be participating in the Shop with a Cop program again this year. It will be held on December 16th at 9am and there will be a Santa here as well.

Municipal Court: Court Administrator Sarah Everhart presented her monthly report. No one had any questions.



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Personnel Committee: Alderwoman Jacoby, Personnel Committee Chair, moved to approve the annual rate adjustment for Karyn Berens, Reserve Communications Officer, to step 10, \$13.05 per hour, effective 12/3/17. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Laura Gunter, Fire Fighter Paramedic, to step 6, \$14.49 per hour, effective 11/19/17. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Steve Smith, Human Resource and Risk Manager, to step 8, \$26.16 per hour, effective 11/19/17. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Finance Committee: Alderman Crawford, Finance Chair, discussed the possible donation of a vehicle from Ford to the City. Alderman Crawford is working with Ford officials to get the donation approved.

Old Business: No old business was discussed.

New Business: No new business was discussed.

Consideration of Ordinances, Contracts and Resolutions, Continued:

Council Bill 3282, “An Ordinance adding Chapter 635, Regulation of Pawn Shops and Gun Dealers, to the Pleasant Valley City Code”, was still in draft form because it is currently being reviewed by the City Attorney (*and stamped “draft - pending legal review”*). The council bill, with any recommended changes, will be on the December 4th agenda for consideration.

The City Clerk read **Council Bill 3283**, “An Ordinance adding Section 320.070, Excessive Acceleration, to Chapter 300, Traffic Code, of the City of Pleasant Valley City Code”, by title only. Alderwoman Jacoby moved to approve the council bill and place the bill on second reading. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

The City Clerk read **Council Bill 3283**, “An Ordinance adding Section 320.070, Excessive Acceleration, to Chapter 300, Traffic Code, of the City of Pleasant Valley City Code”, by title only. Alderwoman Jacoby moved to approve council bill 3278 as Ordinance 3282. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

The City Clerk read **Council Bill 3284**, “An Ordinance adopting the revised Personnel Manual, referenced in Section 117.010, Personnel Code, of the City of Pleasant Valley City Code”,



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by title only. Alderwoman Jacoby moved to approve the council bill and place the bill on second reading. Alderwoman Mesimer seconded the motion. During discussion, Alderman Scarborough had questions and/or concerns about sections 103, 110, 501, 508, 512, 522 and 714. The Human Resource Manager will take a look at these and make recommendations to the Personnel Committee in the instances that it is appropriate. Personnel Chair Jacoby informed the Board that the Personnel Committee was unanimously recommending acceptance of the Manual as presented. There being no further discussion, Mayor Slater called for the vote. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – nay, Smith – aye. Motion passed.

The City Clerk read **Council Bill 3284**, “An Ordinance adopting the revised Personnel Manual, referenced in Section 117.010, Personnel Code, of the City of Pleasant Valley City Code”, by title only. Alderwoman Jacoby moved to approve council bill 3284 as Ordinance 3283. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – nay, Smith – aye. Motion passed.

Closed Session:

Alderwoman Mesimer moved to enter into closed session, authorized under 610.021 RSMo., subsection 1, regarding legal matters. Alderman Crawford seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. 8:53pm

During closed session, no motions were made nor votes taken.

Open Session:

Alderwoman Mesimer moved to return to open session. Alderwoman Jacoby seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. 9:01pm

Adjournment: There being no further business, Alderwoman Mesimer moved to adjourn. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – absent, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. 9:02pm

Mayor David Slater

ATTEST:

Georgia Fox, City Clerk