



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
February 5, 2018*

**Call to Order:** A regular meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal, Pleasant Valley, Clay County, Missouri, by Mayor David Slater, on Monday, February 5, 2018 at 7:30 p.m.

**Roll Call:** Present were: Mayor David Slater, Alderman Anthony Crawford, Alderwoman Linda Jacoby, Alderman Loren Jones, Alderwoman Mary Langner, Alderwoman Ruth Mesimer, Alderman Rick Scarborough and Alderman James Smith. Absent was: Alderman Jim Menaugh.

Staff present: Police Chief Gordon Abraham, Public Works Director Chris Cronk, Court Administrator Sarah Everhart, City Clerk Georgia Fox, Human Resource Manager Steve Smith and Fire Chief Robert Stinson.

**Consent Agenda:** Alderwoman Jacoby moved to approve the consent agenda. Alderman Jones seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**City Attorney, Engineer, and other Professional Services:** City Attorney Tom Capps was present to discuss legal issues with the Board.

**Closed Session:** Alderman Scarborough moved to enter into closed session, authorized by 610.021 RSMo., subsection 1, regarding legal matters and privileged communications with the city attorney. Alderwoman Langner seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. 7:35 pm

During closed session, no motions were made nor votes taken.

**Open Session:** Alderwoman Mesimer moved to return to open session. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. 7:56 pm

There being no further business with the City Attorney, Mayor Slater dismissed Mr. Capps.

**Public Comments:** The City Clerk read a letter submitted by Nancy Prichard, Ravena Road, regarding street lighting. Ms. Prichard would like to see another street light added on her street near her apartment. The matter is currently being reviewed by the Planning Commission, who will make a recommendation to the Board of Aldermen, during preparation of next year's annual budget.

**Mayor's Comments:** Mayor Slater reported that Missouri House Bill 1587 does not appear to be moving forward according to Representative T.J. Berry. The City Clerk provided the Board with an impact report showing that passage of the bill would cost the city \$209,305 in licensing and franchise fees if passed. This represents 11% of the city's general fund revenue.

Mayor Slater also reported that the Planning and Zoning Commission recommends the approval of the lot split amendment. Their signed resolution is included in the Board packet. *(For the 1/4/18 recommendation from the Planning and Zoning Commission, see board minutes from 1/16/18)*



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**Aldermen Comments:** Alderwoman Langner reported that the Park Board is making plans for the annual Day in the Park in May. They also met with a Boy Scout Troop who would like to help with park activities and conservation projects.

**Advisory Committees / Department Reports:**

**City Clerk:** City Clerk Georgia Fox reported that the city's insurer will only reduce the annual property insurance premium by \$500 to reduce the old fire station (6801 Sobbie Rd) from \$670,000 (contents not included) in replacement coverage to \$230,000 in actual value. Based on this, she does not recommend that the city change its current coverage.

The City Clerk reported that the DMV sales tax reports for 2016 and 2017 have been audited by her department. \$7,600 from 2016 and \$1,400 in 2017 were found to be incorrectly coded to Liberty instead of Pleasant Valley. The Missouri Department of Revenue will make the corrections.

**Public Works Department:** Director Cronk had nothing to report at this time.

Alderwoman Mesimer asked Director Cronk about the dirt on the Fisher Property (6813 Sobbie Rd). Director Cronk said that Public Works needs to remove some of the trees on the property before they can finish grading it and making repairs to the fence. They are waiting for improved weather to begin this work.

Alderwoman Mesimer asked Director Cronk about the status on the comprehensive storm water plan. Director Cronk said that City Engineer Ron Cowger is still working on it.

After some discussion regarding street equipment needs, Alderman Crawford asked Director Cronk to request funds from the Pleasant Valley Road District to reimburse equipment purchases and projects the city has completed this financial year. Director Cronk said he would but that the next Road District meeting is April 23<sup>rd</sup> since they now meet quarterly instead of monthly.

**Fire Department:** Chief Stinson asked if the Board had any questions about the year-end report he provided them at the last meeting. Chief Stinson continued, saying one of the things the report shows is that their department's response time is under 5 minutes, under the national average of 7-8 minutes. Alderman Scarborough asked if the response times include mutual aid. Chief Stinson said that he did not think so but he would check and report back.

Chief Stinson also discussed a recent structure fire on Orchard. Chief Stinson said that he has started doing an incident debriefing to see where they are doing well and what areas need improvement.

Alderman Crawford asked Chief Stinson if budget line item 10-20-6230, building maintenance, is where repairs are being charged. Chief Stinson said this was correct. Alderman Scarborough asked if Chief Stinson will be able to pay for all repairs out of his current budget. Chief Stinson said that he believes he can.

**Police Department:** Chief Abraham reported that he had received complaints about parking in front of residential mailboxes. The current city code prohibits parking in front of community mailboxes but not individual mailboxes. After some discussion, Alderman Jones moved to create an ordinance to amend the code. Alderman Smith seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. On a related note, Alderman Scarborough said



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that the Board had discussed having Public Works paint the curb in front of the community boxes (no parking zone) in the past but it had not been done. No one else was sure about this discussion so the City Clerk was directed to look it up in the minutes and report back.

Chief Abraham requested approval to order the FY 2018 police car which will be paid for in July. After some discussion, Alderman Scarborough moved to approve ordering the vehicle. Alderman Jones seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Chief Abraham reported that he attended the Missouri Department of Transportation public hearing regarding the upcoming I-35/152 Highway project. The project is on 152 Highway between Flintlock Road and 291 Highway. The bridge at I-35 and 152 will be replaced during this project and 152 will be widened. The project is expected to start in the spring of 2019 and be completed by the end of 2020. The replacement of the bridge is expected to last 4 months. Chief Abraham asked about the completion date of the extension of Liberty Parkway to 291 Highway. Officials said they anticipate that to be completed by September of 2018.

Chief Abraham discussed the Local Law Enforcement Block Grant. We were approved for approximately \$5,000 for an in-car camera video system. Unfortunately several cities have filed a lawsuit against the federal government related to the grant requirements. This will hold up funding for cities that are approved. As of now the Chief does not know when we will receive the funds.

**Municipal Court:** Court Administrator Sarah Everhart requested permission to close the court office March 28<sup>th</sup> and 29<sup>th</sup> for training. Alderman Scarborough moved to approve the closing. Alderman Jones seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Personnel Committee:** Alderwoman Jacoby, Personnel Committee Chair, moved to approve the resignation of Cameron Stenner, Fire Fighter / EMT, effective 2/5/2018. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Craig Farley, Captain Paramedic, to step 7, \$15.52 per hour, effective 1/28/2018. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

Alderwoman Jacoby moved to approve the annual rate adjustment for Stephen Winfrey, Fire Fighter / Paramedic, to step 9, \$15.83 per hour, effective 1/28/2018. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Finance Committee:** Alderman Crawford, Finance Chair, presented the 2<sup>nd</sup> quarter budget to actual report to the Board. Alderman Crawford noted that in the first half of the year some annual revenues, such as property tax, had yet to be received while annual expense had already been paid. This tends to make the 2<sup>nd</sup> quarter report look as though we are not meeting budget levels set but this is not the case. He also noted that sales tax is up about 5% over budget. Alderman Crawford



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asked that Board members contact him if they have any special requests or issues they would like him to look into further so he can include that in his future reports.

**Old Business:** Alderman Scarborough noted that the Board had voted to invite a representative from Lagers to a meeting in the first quarter. After some discussion, March 19<sup>th</sup> was the date chosen to add this item to the agenda. The City Clerk will make the arrangements.

**New Business:** No new business was discussed.

**Consideration of Ordinances, Contracts and Resolutions, Continued:**

**Resolution 2018-0205-01**, approving an agreement with Arvest Bank for credit card services, was read by title only by the City Clerk. Mrs. Fox explained that Liberty Bank is changing their credit card provider from TCM to Arvest, therefore a new resolution was needed to complete the changeover. Alderwoman Jacoby moved to approve the resolution. Alderman Jones seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Resolution 2018-0205-02**, supporting a regional law enforcement memorial garden for the four counties of Cass, Clay, Jackson and Platte, was read by title only by the City Clerk. The City Council of Kansas City, Missouri, is considering approval to construct the memorial garden on the property where the Shoal Creek Patrol is located. Councilwoman Heather Hall has requested letters of support for this program. Alderwoman Mesimer moved to approve the resolution. Alderman Jones seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Council Bill 3287**, “An Ordinance granting a change in zoning classification from R-2 to R-3, of the property located at 9001 Catherine Road, within the City of Pleasant Valley, Missouri, in accordance with Chapter 400, Zoning Regulations, of the City Code of the City of Pleasant Valley, Missouri” was read by the City Clerk by title only. Alderwoman Jacoby moved to approve the council bill and place it on second reading. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – nay, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Council Bill 3287**, “An Ordinance granting a change in zoning classification from R-2 to R-3, of the property located at 9001 Catherine Road, within the City of Pleasant Valley, Missouri, in accordance with Chapter 400, Zoning Regulations, of the City Code of the City of Pleasant Valley, Missouri” was read by the City Clerk by title only. Alderwoman Jacoby moved to approve the council bill as **Ordinance 3286**. Alderwoman Mesimer seconded the motion. During discussion, the Board reviewed the street and parking on Catherine. It was determined that the City would request the applicant change the length of the driveways from 35 feet to 40 feet in an effort to minimize on street parking. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – nay, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Council Bill 3288**, “An Ordinance adding Section 410.135, Lot Split, to the Pleasant Valley City Code” was read by the City Clerk by title only. Alderwoman Jacoby moved to approve the council bill and place it on second reading. Alderwoman Scarborough seconded the motion. The vote was



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as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Council Bill 3288**, “An Ordinance adding Section 410.135, Lot Split, to the Pleasant Valley City Code” was read by the City Clerk by title only. Alderwoman Jacoby moved to approve the council bill as **Ordinance 3287**. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed.

**Adjournment:** There being no further business, Alderwoman Mesimer moved to adjourn. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Menaugh – absent, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed. 9:10pm

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Mayor David Slater

ATTEST:

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Georgia Fox, City Clerk