



***City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
March 16, 2020***

**Call to Order:** A regular session meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal, Pleasant Valley, Clay County, Missouri, by Mayor David Slater, on Monday, March 16, 2020 at 7:30 p.m. The City Clerk provided copies of the proposed ordinances and resolutions under consideration, for public examination, prior to the meeting.

**Roll Call:** Present were: Mayor David Slater, Alderman Anthony Crawford, Alderwoman Linda Jacoby, Alderman Loren Jones, Alderwoman Mary Langner, Alderwoman Robin Martin, Alderwoman Ruth Mesimer, Alderman Rick Scarborough and Alderman James Smith.

Absent was: none.

**Others Present:**

Staff present: Police Chief Gordon Abraham, Public Works Director Chris Cronk, Court Administrator Sarah Everhart, City Clerk Georgia Fox, Assistant Court Clerk Megan Heryford, former Fire Marshal Matt Kelley, Police Captain Jared McGinley, Human Resource Manager Steve Smith, Fire Chief Robert Stinson and Fire Marshal Scott Winfrey.

Public present: Audience related to the Fire Marshal swearing in ceremony.

**Oath of Office:** The City Clerk administered the Oath of Office to Fire Marshal Scott Winfrey. Afterwards, Alderwoman Jacoby moved to take a 10 minute break for a brief reception in the lobby. Alderman Smith seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays. 7:40pm

Alderwoman Langner moved to return to session. Alderman Crawford seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays. 7:50pm

**Consent Agenda:** Alderwoman Jacoby moved to approve the consent agenda. Alderman Crawford seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

**Public Comments:** No one from the public wished to speak.

**City Attorney and other Professional Service Providers:** No one was scheduled to appear.

**Mayor's Comments:** Mayor Slater did not have anything to report.

**Aldermen Comments:** Alderwoman Langner announced that the Stream Clean on April 25<sup>th</sup> and Day in the Park on May 2<sup>nd</sup> will be postponed due to the coronavirus.

**Advisory Committees / Department Reports:**

**City Clerk:** City Clerk Georgia Fox provided the Board with an Administration Report. The City Clerk also provided the Board with an advisory from Lauber Municipal Law entitled "Practical and Important Guidelines for Missouri Cities when dealing with the Coronavirus (Covid-19) Pandemic".

**Public Works Department:** Director Cronk reported that City Engineer Ron Cowger will not be available for several weeks due to health issues. Art Akin will take over the storm water project for now. Director Cronk said that some of the delay on the project was due to communication cable being run underground after the surveyors had surveyed it which caused the surveyors to have to come back to do the survey work again, among other issues. In addition, during the project planning, there was discussion of adding sidewalks, curb and gutter to Fulton. There are 6 separate storm water projects on



**City of Pleasant Valley Missouri**  
**Meeting of the Board of Aldermen**  
**March 16, 2020**

the list. Director Cronk said that the City Engineer's design work was about 70% complete. He went back to the discussion regarding Fulton, noting that he has roughly \$600,000 in the storm water account, and estimated the cost of improvements to Fulton, based on similar recent jobs in the area, to be \$730,000 to \$820,000. This estimate includes additional design fees, right of way acquisition, temporary easements, utility relocates, tree removal, etc. These costs apply to either side of the road on Fulton. Mayor Slater said that Capital Improvements and Road and Street (partially) could fund the project. Director Cronk said that he would like to keep \$200,000 in the storm water account for emergency repairs. He gave examples of incidents within the last 7 years that required emergency repairs where culverts collapsed causing damage to the road as well. Mayor Slater pointed out that the use tax was passed and this has given the City some additional resources for projects like this. Alderman Jones agreed with the Mayor and said he would like to see Fulton improved. Alderman Crawford, Finance Chair, expressed concerns about funding *any* projects at the moment due to the pandemic and possible economic downturn it could cause. He said no one could have predicted this situation and the City should be cautious until more is known about the impact. He said he was not proposing that the project be delayed for years, but for a while until the economic conditions related to Covid-19 are better understood. The Board asked Director Cronk for the total cost of the other 5 projects at the next meeting. Mike Doninni and Robert Biggs also spoke about the deterioration of yards due to storm water issues.

**Fire Department:** Chief Stinson and Assistant Chief Shearer discussed CDC recommendations regarding the coronavirus (COVID-19). Chief Stinson also reported that he met with Chief Abraham to discuss plans for handling emergency services in light of the new circumstances. Mayor Slater asked that Police and Fire address the issue in the flyer. Chief Stinson said that his department would take care of it.

Mayor Slater also asked if Chief Stinson had any recommendations. Chief Stinson said that the Fire Station is closed to the public. He said that each department head should make a recommendation, concerning their department, to the Board. Chief Stinson also expressed concerns about his part time staff being able to keep up if things get bad. He said that is why flattening the curve is so important. Chief Stinson reported that Assistant Chief Shearer applied today for PPE from the state.

Discussion continued regarding holding council meetings during the pandemic, Alderwoman Mesimer moved to postpone City Council meetings indefinitely (to be determined later). Alderman Scarborough suggested that the City purchase tablets for the City Council in order to hold electronic meetings. Alderman Crawford suggested that the type of device purchased should be evaluated first before a decision is made. Alderwoman Langner seconded the motion to postpone meetings. Human Resource Manager Steve Smith expressed concerns about how benefit enrollment and personnel issues would be handled without meetings. After further discussion, Alderwoman Mesimer withdrew her motion. Alderwoman Langner moved to discontinue meetings until April 20<sup>th</sup>. Mayor Slater suggested the department heads did not need to attend the meetings and could submit written reports. Alderwoman Langner's motion was not seconded.

Alderman Crawford asked Chief Stinson if he had received the corrected Westfall GMC invoice for the repairs to ambulance M-44. Chief Stinson said he had not received it but would call them again tomorrow.

**Police Department:** Chief Abraham reviewed the details of the purchase of the body cameras with the Board (*ordinance is later in the meeting*). This purchase was partially funded through a grant from MIRMA.

Chief Abraham requested approval to apply for the Missouri Highway Safety Grant. The grant will pay for overtime and equipment. Alderwoman Jacoby moved to approve the request. Alderman



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
March 16, 2020*

Crawford seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

Chief Abraham also reported that the agreement with the Village of Oakview for dispatching services is due to be renewed. He said he would move forward with getting the agreement together if the Board had no objections. No one objected.

Chief Abraham also discussed changes in his department in response to Covid-19.

**Municipal Court** – Court Administrator Sarah Everhart reviewed her report with the Board. She also provided the Supreme Court Order modifying operations of all courts. She will have more details after she meets with Municipal Judge.

CA Everhart requested a permanent change to the court hours, from 8am-5pm to 8am-4pm. The City Clerk said the court hours are in the code and would need to be changed by ordinance. Alderwoman Mesimer moved to instruct the City Clerk to draft an ordinance for the change. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

**Personnel Committee:** Alderwoman Jacoby, Personnel Chair, moved to hire David Heckman, full time Police Officer, step 5, \$19.42 per hour, pending background checks, physical and drug screen. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

Alderwoman Jacoby moved to approve the status change of Fire Captain Phil Hudson to Interim Assistant Fire Chief, step 6, \$15.65 per hour, effective 3/8/2020. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

Alderwoman Jacoby moved to approve the status change of Mike Buchanan, Reserve Police Sergeant, to Reserve Police Officer, step 7, \$15.82 per hour, effective 3/22/2020. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

Alderwoman Jacoby moved to approve the annual rate adjustment for Matt Wright, Public Works Laborer, to step 6, \$15.15 per hour, effective 3/22/2020. Alderwoman Mesimer seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

**Finance Committee:** Alderman Anthony Crawford, Finance Chair, said his role is not to approve or disapprove. His job is to provide the numbers to the Board. He defers to the department head for the recommendation. But having said that, he would like to see the City exercise some caution regarding expenditures until the situation with Covid-19 and the possible economic side effects are better known. He thinks that we will see sales tax and other revenues fall but use tax may go up since more people will be buying items online.

**Old Business:** Alderwoman Mesimer wanted to discuss the status of the street lights, referred to in the City Clerk's report. Alderwoman Mesimer moved to accept the Planning and Zoning Commission recommendation for the Street Light Improvements Project, as set forth in the Commission Resolution, and instruct the City Clerk to draft an ordinance for the Board to approve. Mayor Slater called for a



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
March 16, 2020*

second to the motion. There was no second. Seeing none, Mayor Slater moved on to the next item on the agenda.

**New Business:** Alderman Crawford moved to have the City Clerk research and provide an estimate to the Board for tablets, or similar devices, for the City Council to use for City Council meetings in case it becomes necessary to use an alternative method for meetings. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – nay, Scarborough – aye, Smith – nay. Motion passed 6 ayes, 2 nays.

**Consideration of Ordinances and Resolutions:**

**Council Bill 3372**, “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri, and the Village of Oakview, Missouri, for the provision of dispatching services” was read by title only by the City Clerk. Alderman Smith moved to approve the council bill and place it on second reading. Alderwoman Jacoby seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

**Council Bill 3372**, “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri, and the Village of Oakview, Missouri, for the provision of dispatching services”, was read by title only by the City Clerk. Alderman Smith moved to approve the council bill as **Ordinance 3371**. Alderwoman Jacoby seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays.

**Council Bill 3373**, “An Ordinance amending Chapter 400, Zoning Regulations, of the Pleasant Valley Municipal Code” was not ready for consideration by the Board and therefore not taken up for consideration.

**Adjournment:** There being no further business, Alderwoman Mesimer moved to adjourn. Alderman Scarborough seconded the motion. The vote was as follows: Crawford – aye, Jacoby – aye, Jones – aye, Langner – aye, Martin – aye, Mesimer – aye, Scarborough – aye, Smith – aye. Motion passed 8 ayes, 0 nays. Meeting adjourned 9:29pm.

---

Mayor David Slater

ATTEST:

---

Georgia Fox, City Clerk