

PLEASANT VALLEY MUNICIPAL DIVISION OF CLAY COUNTY, MISSOURI
6502 Royal Street
Pleasant Valley, Missouri 64068
Phone (816) 792-4812
Fax (816) 781-7195

REQUEST FOR RECOMMENDATION

NAME OF DEFENDANT _____

CITATION DATE	CITATION NUMBER	CHARGE

NOTES:

ATTORNEY NAME: _____

ATTORNEY EMAIL: _____

ATTORNEY PHONE NUMBER: _____

Waiver of personal appearance of defendant by: Attorney Signature above

PROVIDE THE FOLLOWING:

* COPIES OF THE CITATION NUMBERS- IF YOU DO NOT HAVE THIS

-Let the Court Admin know and she can attach a date of violation for PA

* INFORMATION PERTINANT TO THE CASE

* Payment of Fines/Costs must be paid in full, following approval of plea agreement from Judge.

EMAIL TO THE COURT ADMINISTRATOR WITH THE SUBJECT LINE: REQUEST FOR RECOMMENDATION, WITH THIS FORM FULLY FILLED OUT.

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