

PLEASANT VALLEY MUNICIPAL DIVISION OF CLAY COUNTY, MISSOURI
6502 Royal Street
Pleasant Valley, Missouri 64068
Phone (816) 792-4812
Fax (816) 781-7195

REQUEST FOR RECOMMENDATION

NAME OF DEFENDANT _____

CITATION NUMBERS:

CHARGES:

NOTES:

ATTORNEY NAME: _____

ATTORNEY EMAIL: _____

ATTORNEY PHONE NUMBER: _____

Waiver of personal appearance of defendant by: Attorney Signature above

PROVIDE THE FOLLOWING:

- * COPIES OF THE CITATION NUMBERS
- * INFORMATION PERTINANT TO THE CASE

* Payment of Fines/Costs must be paid in full, following approval of plea agreement from Judge.

EMAIL TO THE COURT ADMINISTRATOR WITH THE SUBJECT LINE: REQUEST FOR RECOMMENDATION, WITH THIS FORM FULLY FILLED OUT.

SEVERHART@PLESANTVALLEYMO.ORG