



***City of Pleasant Valley Missouri
Meeting of the Board of Aldermen
March 18, 2024***

Call to Order: A regular session meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal Street, Pleasant Valley, Missouri, by Mayor James Smith, on Monday, March 18, 2024, at 6:32 p.m. Copies of the agenda, minutes, and council bills to be considered were available in the lobby for public inspection prior to the meeting.

Roll Call:

Present: Alderwoman Ruth Mesimer, Alderwoman Linda Jacoby, Alderman James Page
Alderman Tom Moss, Alderwoman Mary Langner, Alderman Patrick Gallagher
Alderman Rick Scarborough, and Alderwoman Serenity Ohlsen

Absent: None

Staff Present:

Staff Present: City Clerk Matthew Chapman, Assistant Fire Chief Travis Wessel, Police Captain Andrew Cramer, Firefighter/EMT Jennifer Gallagher, Public Works Director Chris Cronk, Court Administrator Sarah Everhart, Human Resource Manager Katrina Kinard

Public Present: City Attorney Jerry Brant

Consent Agenda: An amended consent agenda reducing General Fund Bills by \$1,032.50 and adding a line for Pleasant Valley TIF for \$1,032.50 was distributed to the mayor and all council members. Alderwoman Jacoby moved to approve the amended consent agenda. Alderwoman Ohlsen seconded the motion. Prior to the vote, Alderwoman Mesimer asked that the 3/4/24 Board of Aldermen Minutes be clarified regarding the purchase of an ambulance and the possibility of Pleasant Valley receiving an ambulance originally allotted for the City of St. Louis. Clerk Chapman will meet with Chief Knudsen to clarify the necessary information before the minutes are finalized. Aldermen Gallagher asked that the March 4th Board of Aldermen Meeting minutes be amended to reflect the comments from City Attorney Tom Capps stating that according to state statute a council member would be allowed to vote on issues where direct family members were affected if the issue being voted on involved a larger class of employees. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Public comments and guests: None

City Attorney and other professional services: None.

Mayor's comments: None

Aldermen Comments: Alderwoman Langner stated that she would like to see the 2024 Budget be settled as she wanted to be able to spend funds for the Day in the Park event. Alderwoman Mesimer stated that we are waiting for her to go through the budget again.

Advisory Committees / Department Reports:

City Clerk: City Clerk Matthew Chapman provided a written administration report to the Board of Aldermen. Clerk Chapman asked the Board of Aldermen for direction on two issues contained in his report. A server in the Public Works Department has failed. A quote for replacing the server was



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included in the packet. After discussion, the Board of Aldermen agreed to move forward with the purchase of a replacement server.

Alderwoman Ohlsen moved to approve the purchase of a replacement server based on the quote from ADS. Alderman Scarborough seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye. Motion passed 8 ayes, 0 nays.

Walnut Lane Manufactured Home Community experienced a water leak in January 2024 and are requesting an adjustment to their account. Alderman Moss stated that this was the second time the city had been asked to pay for a water leak and questioned that if the equipment is not the city's, why would we pay. Mayor Smith stated that the water leak was not the responsibility of the city. After additional discussion, the Board of Aldermen agreed to table the decision on a billing adjustment to allow time to review the Water Leak Sewer Billing Credit Policy.

Alderman Gallagher moved to table the decision on the credit request from Walnut Lane Manufactured Home Community due to a water leak to allow time to review the Water Leak Sewer Billing Credit Policy. Alderman Moss seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye. Motion passed 8 ayes, 0 nays.

Alderwoman Langner stated that she would be attending the 2024 State of the Cities Luncheon on April 19th and encouraged other council members to attend.

Public Works Department: Public Works Director Chris Cronk stated that City Engineer Ron Cowger was getting the bid information together for the Kaill Road project and we anticipate awarding the contract on June 1, 2024. Director Cronk stated that due to the recent hailstorm roofing companies have flooded our area and he is chasing them down to ensure they have the proper licenses and permits to do the work.

Fire Department: Assistant Fire Chief Travis Wessel stated that the Fire Department had 39 EMS calls in February and 28 of those calls resulted in transport to local hospitals. The Fire Department requested 3 mutual aid calls and answered 9 mutual aid calls from other agencies. There were two fires responded to in February.

Police Department: Police Captain Andrew Cramer pointed council members to the C.A.R. report provided in the packet and stated that he was available for any questions. The Board of Aldermen had none.

Municipal Court: Court Administrator Sarah Everhart stated that the court report provided to the Board of Aldermen would change slightly due to a request from our auditors.

Personnel Committee:



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Alderman Jacoby, Personnel Committee Chair, moved to approve the yearly step increase for Fire Marshall Scott Winfrey from Pay Grade 145/Step 3- \$29.23 per hour to Pay Grade 145/Step 4-\$29.81 per hour, effective 3/18/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Jacoby, Personnel Committee Chair, moved to approve the yearly step increase for FF/EMT Kolton Roschevitz from Pay Grade 100/Step 3- \$15.90 per hour to Pay Grade 100/Step 4- \$16.22 per hour, effective 3/18/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Jacoby, Personnel Committee Chair, moved to approve the yearly step increase for FF/Medic Erin Larson from Pay Grade 110/Step 3- \$18.20 per hour to Pay Grade 110/Step 4-\$18.57 per hour, effective 3/18/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Jacoby, Personnel Committee Chair, moved to approve the yearly step increase for FF/Medic Taylor Mahorney from Pay Grade 110/Step 1- \$17.50 per hour to Pay Grade 110/Step 2- \$17.85 per hour, effective 3/18/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Jacoby, Personnel Committee Chair, moved to approve the yearly step increase for City Clerk Matthew Chapman from Pay Grade 155/Step 1- \$33.07 per hour to Pay Grade 155/Step 2- \$33.73 per hour, effective 3/18/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Jacoby, Personnel Committee Chair, moved to approve the yearly step increase for Police Officer Justin McManus from Pay Grade 130/Step 4- \$24.34 per hour to Pay Grade 130/Step 5-\$24.82 per hour, effective 3/18/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Jacoby, Personnel Committee Chair, moved to accept the resignation of part-time Communications Officer Taylor Trembly, effective 3/09/2024. Alderman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderman Langner moved to close the court offices on April 19th to allow court staff to attend training. Alderman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye. Motion passed 8 ayes, 0 nays.



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Finance Committee:

None

Closed Session: Alderwoman Mesimer moved to enter closed session, authorized by RSMo. 610.021, subsection 3 (Personnel). and RSMo 610.021 Subsection 1 (Legal) Alderman Moss seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays. 7:15 pm. The closed session was held in the mayor’s office with Clerk Matthew Chapman in attendance.

Alderwoman Jacoby moved to return to open session. Alderwoman Ohlsen seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays. 8:05 pm

Consideration of Ordinances and Resolutions:

After additional Board of Aldermen discussion about more time to review the policies and possible adjustments to policy language, the Board of Aldermen decided to table the two ordinances put forth for consideration.

Alderwoman Ohlsen moved to table **Council Bill 3545** “An Ordinance adding Section 305 Temporary Transitional Duty Policy to the City of Pleasant Valley Personnel Manual. Alderwoman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderwoman Ohlsen moved to table **Council Bill 3546** “An Ordinance replacing Section 702 Drug and Alcohol Use and removing Section 714 Drug and Alcohol Policy of the City of Pleasant Valley Personnel Manual. Alderwoman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Adjournment: There being no further business, Alderman Scarborough moved to adjourn. Alderman Moss seconded the motion. The vote was as follows: Gallagher – aye, Mesimer - aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

The meeting adjourned at 8:15 pm.

Mayor James Smith

ATTEST: _____



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Matthew Chapman, City Clerk